

**Finance and Personnel Committee Meeting
June 9, 2014
5:00 p.m.**

The Finance and Personnel Committee meeting of the Board of Education was held at the Central Office Board Room on Monday, June 9, 2014.

Chairman Lehman called the meeting to order at 5:02 p.m. and ascertained that the meeting had been properly noticed.

John Lehman, Chairman of the Finance and Personnel Committee, and committee members Peter Kaul and Christopher Kunz were present. Board of Education member Jean Maurice Boyer was also in attendance. Betsy Ellenberger was excused from the meeting. The following administrators and staff were also present: District Administrator Mary Pfeiffer, Assistant District Administrator of Business Services Kathy Davis, Director of Business Services Paul Hauffe, Director of Revenue Enhancement Jonathan Joch, and Director of Facilities/Engineer Andrew Thorson.

Chairman Lehman reviewed the posted agenda items for the evening.

Open Forum

As no one present wished to address the committee, Chairman Lehman declared the open forum closed.

OPEB Investment Update

Ms. Davis reviewed the Other Post Employment Benefits Trust third quarter results for the period ending March 31, 2014. Questions were asked regarding the trust management responsibilities and management fees. The Investment Policy will be brought to the committee at a future meeting.

Maintenance Projects Bid Update

Bid results for the roofing projects were reviewed by Mr. Thorson. Typical procedures for the bid review process were also discussed. Projects with a budgeted or actual cost greater than or equal to \$100,000 will have their bid results brought to the Finance and Personnel Committee. If the District selects the lowest bidder, the bids will be brought to the Finance and Personnel Committee for informational purposes only. If the District does not select the lowest bidder, bids will be brought to the Finance and Personnel Committee for review and recommendation to the Board of Education. The Board of Education will vote on whether or not to approve the Finance and Personnel Committee's recommendation.

Student Fees

Ms. Davis reviewed the recommended student fees for the 2014-15 school year. A recommendation to increase the lunch prices for secondary and adult lunch meals by 10 cents, increase premium lunch meals by 5 cents, and to add a premium breakfast meal

were made. All other fees will remain the same. A motion to recommend to the full Board the administrative proposal as presented was made by Kunz and seconded by Kaul. The motion passed unanimously (3-0).

Future Meetings and Agenda Items

The next meeting of the Finance and Personnel Committee will be determined at a later date. Among the future topics will be a review of the investment policy.

Open Forum

As no one present wished to address the Committee, Chairman Lehman declared the open forum closed.

Motion by Kaul, second by Kunz to adjourn the meeting. Motion passed unanimously (3-0). Meeting adjourned at 6:03 p.m.

Respectfully Submitted,
Kathy Davis, Assistant District Administrator of Business Services